

**BOARD OF ASSESSORS
MEETING MINUTES**

September 14, 2023, West Hartford Town Hall, Rm 142, 50 S Main Street, West Hartford, CT; 8:00 AM

Members Present: **Roberta F. Woronow**
 Philip J. Orzech
 Maura Malliet
 Lisa P. Lazarus
 Paul V. Knopf

Members Absent: **None**

Others Present: **Joseph Dakers, Sr., Director of Assessment**
 Patrick Sullivan, Property Appraiser III
 Briana Brumaghim, Staff Assistant

Meeting called to order by Roberta Woronow at 8:05 AM

1. Minutes of the January 12, 2023 meeting at 8:00 AM

Motion by Maura Malliet to approve minutes as submitted; seconded by Philip Orzech.

No discussion.

Motion passed unanimously.

2. Voting for next Board of Assessors Chairperson

Motion by Maura Malliet to appoint Roberta Woronow as chairperson; seconded by Lisa Lazarus.

Roll call vote:

Paul Knopf – yes

Lisa Lazarus – yes

Maura Malliet – yes

Philip Orzech – yes

Roberta Woronow - abstain

Motion passed; 4 yes, 1 abstention

3. Tax Appeals (2021 Revaluation)

Distribution of Tax Appeals as of 09/13/2023 spreadsheet by Joseph Dakers, Sr., Director of Assessment.
Summary and discussion regarding status.

4. Assessment Department Staffing

Staff flowchart distributed by Joseph Dakers, Sr., Director of Assessment.

Review and explanation of each position and status of staff.

Review and discuss various town assessment maps for neighborhoods, zoning, and revaluation percentage changes.

Roberta Woronow, Chairperson, questioned if any old business, new business, announcements. None discussed.

There being no further business to come before the Board, motion by Maura Malliet to adjourn at 8:52 AM; seconded by Philip Orzech. Motion passed unanimously.

Respectfully submitted,
Briana Brumaghim
Assessment Staff Assistant