



West Hartford Fair Rent Commission Meeting

Special Virtual Meeting Minutes

Wednesday January 17, 2024 at 6:30 PM

I. Meeting Opening

- A. Call to Order: Interim Chair Ashley Rigby welcomed everyone and started the meeting at 6:42 pm.
- B. Roll Call
Present: Commissioners: Nichole Berklas, Venica Blythe, Nastajha Douglas Ortiz, Ashley Rigby, Bruce Wittchen, and Kyle Zelazny.
Commissioner Alexis Safo-Agyemen was absent.
A quorum of members was present.
- C. Approval of Minutes from December 7, 2023 Meeting
Motion made by: Bruce Wittchen
Motion seconded by: Nastajha Ortiz
Vote: Motion passes unanimously

II. New Business

- A. Membership Update – Interim Chair Ashley Rigby welcomed the newest Commissioner member, Venica Blythe who was appointed to the Fair Rent Commission by the Town Council at its December 12, 2023 meeting.
- B. Election of Officers
 - a. Election for the position of Chair – Nastajha Douglas Ortiz nominated herself for the position of the Chair. Roll call vote for Nastajha Douglas Ortiz for Chair of the Fair Rent Commission. Vote unanimously.
 - b. Election for the position of Vice Chair – Nichole Berklas nominates herself for the position of Vice Chair. Ashley Rigby seconds the

motion. Roll call vote for Nichole Berklas for Vice Chair of the Fair Rent Commission. Vote passes unanimously.

- c. Election for the position of Secretary – Nastajha Douglas Ortiz nominates Kyle Zelazny for the position of Secretary. Ashley Rigby seconds the motion. Roll call vote for Kyle Zelazny for Secretary of the Fair Rent Commission. Vote unanimously.

III. Adjournment

6:50 pm – Chair Nastajha Douglas Ortiz adjourns the meeting.