



WEST HARTFORD HISTORIC DISTRICT COMMISSION
Town Hall - Room 312
Monday, March 25, 2024 at 7:30 p.m.
Regular Meeting - Minutes

Commissioners Present:

Mitch Lewis, Chair
Robert Garrey, Member
Sherri Schwartz, Member
Brian Clemow, Alternate

Commissioners Not Present:

Andrei Tarutin, Member
Cynthia Cormier, Member
Karl Fransson, Alternate
Matthew Schreck, Alternate

Chair Lewis called the West Hartford Historic District Commission (“WHHDC”) to order at 7:33 p.m. Chair Lewis then introduced the Board Commissioners to those in attendance and explained the WHHDC meeting procedures.

NEW APPLICATIONS

1. Chair Lewis introduced the Kolat and Flynn Certificate of Appropriateness Application (“COA”). **Kristen Kolat and Steve Flynn, owners of 47 West Hill Drive**, came before the WHHDC to discuss their COA to renovate the kitchen exterior wall and windows facing the drive of their 1923 home.
The proposed renovation replaces the doorway opening with a window to match the existing style and design and matches and aligns the other windows that appear along that side of the house and sources period and color bricks to match those existing on the house all in a tasteful manner.
Motion to approve the COA was made (Garrey).
Seated: Lewis, Garrey, Schwartz, and Clemow.
Vote: The vote was unanimous to approve.
The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.
2. Chair Lewis introduced the Bromfield COA. **Marlon Bromfield, owner of 6 Meadowbrook Road**, came before the WHHDC to discuss his COA to construct a new ground level deck, block out an upstairs window, remove shutters and replace the entry glasswork.
The deck is to be of pressure-treated wood and is to be set on posts and rise 8” from the ground, be within 4” from the house, be 10x16 and be of 1x6” wood with a 10” sideboard

covering the board ends which run street-facing. The upstairs window is to be removed, woodgrain aluminum siding to match the existing siding is to fill the space continuously. The faux shutters are to be removed. The entry frosted glass on either side is to be replaced in situ with clear glass of the same dimensions on either side of the front door.

Motion to approve the COA was made (Garrey).

Seated: Lewis, Garrey, Schwartz, and Clemow.

Vote: The vote was unanimous to approve.

The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.

ADMINISTRATIVE MATTERS

3. **Commissioners' Concerns and Comments:**

Chair Lewis reached out to SHPO for any applicable Tax Credit Information available to historic district property homeowners interested in receiving credits for their various projects. Erin Fink has agreed to guest speak at an upcoming meeting in either June 24th or July 22nd. We look forward to hearing from her about this popular topic.

Commissioner Garrey has volunteered to perform discovery work to determine the Town inventory of "historic" properties as being either i) constructed in 18th Century or otherwise ii) listed on the National Historic Registry. He plans to keep us posted his progress with a target June delivery goal. It's believed that the Noah Webster House and SHPO may be helpful in this effort.

4. **Adjournment: Motion to adjourn the meeting was made by Garrey. The vote was unanimous to approve. The Meeting adjourned at 8:21 p.m.**



Mitch Lewis Historic District Commission Chair/Secretary