



**Town of West Hartford
Commission on Veterans' Affairs**

March 19, 2024

West Hartford Town Hall, Room 407

Minutes

1. Call to Order/Roll Call – Chairman Knoll called the meeting to order at 7:02 PM.

Committee members Inga Bowes, Alexis Davidoff, Patrick Harrell, Matt Hart, Rolf Knoll, and John Mele were recorded as present.

2. Public Comment – none.

3. Approval of Minutes from February 20, 2024 – Mr. Harrell made a motion to approve the minutes, seconded by Mr. Hart. Motion passed unanimously.

4. Reports

- a. Chair – Mr. Knoll provided an update on his activities to prepare for the Spring Resource Fair.

- b. Secretary – none.

- c. American Legion – Mr. Farrell reported on the Legion's recent activities. COL Michael Cabrey (Ret.) will serve as the Parade Marshal on Memorial Day and the keynote speaker for the Legion's annual youth recognition event. Among other activities, Col Cabrey serves on the Board of Directors for the CT Veterans Legal Center.

- d. Other – none.

5. Business Items

- a. Status of Commission Vacancies – Mr. Knoll reported that the commission has one vacancy. LTC Troy (Ret.) has determined that she cannot serve at this time; Mr. Knoll does have another potential candidate in mind.

- b. Preparations for Spring Resource Fair – Mr. Knoll reported that the Town Clerk's Office will send the invitation to the updated mailing list. The committee will target April for the mailing and will issue a press release to various publications such as WeHa.com, the West Hartford News, the Hartford Courant, and local TV stations. Mr. Hart will coordinate the preparation and issuance of the release in collaboration with Mr. Knoll and Renée McCue. Mr. Hart will also ask the Town to publicize the event on its social media and prepare an invitation to the Town Council and state delegation.

- c. Agenda Items for Next Meeting – The Commission will complete its preparations for the Spring Resource Fair. At a future point, the Commission

will discuss tax benefits for veterans and the concept of a regional coffee house.

6. Correspondence – none.

7. Adjournment – Mr. Knoll adjourned the meeting at 7:56 PM.

Respectfully submitted,

Matthew W. Hart, Secretary