



WEST HARTFORD HISTORIC DISTRICT COMMISSION
Town Hall - Room 312
Monday, May 20, 2024 at 7:30 p.m.
Regular Meeting - Minutes

Commissioners Present:

Mitch Lewis, Chair
Robert Garrey, Member
Cynthia Cormier, Member
Karl Fransson, Alternate
Matt Schreck, Alternate

Commissioners Not Present:

Andrei Tarutin, Member
Sherri Schwartz, Member

Chair Lewis called the West Hartford Historic District Commission (“WHHDC”) to order at 7:32 p.m. Chair Lewis then introduced the Board Commissioners to those in attendance and explained the WHHDC meeting procedures.

NEW APPLICATIONS

1. Vice-Chair Garrey introduced the Lewis Certificate of Appropriateness Application (“COA”). **Mitch Lewis, owner of 1569 Boulevard**, shared the plans for his sorely deteriorated wooden front porch steps, where he will be replacing the steps in a Douglas Fir bullnose and risers in a hardwood, in the same exact dimensions as exist presently.
Motion to approve the COA was made Garrey.
Seated: Garrey, Cormier, Fransson and Schreck.
Vote: The vote was unanimous to approve.
The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.
2. Chair Lewis introduced the Cannon Certificate of Appropriateness Application (“COA”). **Based on the submitted COA by Melanie Cannon, owner of 1565 Boulevard**, her plan is to replace the deteriorated wooden front porch stairs and railings in wood, in the same exact dimensions as exist presently.
Motion to approve the COA was made Garrey.
Seated: Lewis, Garrey, Cormier, Fransson and Schreck.
Vote: The vote was unanimous to approve.
The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.

3. Chair Lewis introduced the Stachelek Certificate of Appropriateness Application (“COA”). **Based on the submitted COA by Roxanne Stachelek, Chair of the West Hartford Art League (WHAL) located at 37 Buena Vista Road**, her plan to add a new wooden shed aside the existing Saltbox structure was lacking in key information as: size, dimensions, location, etc. The WHHDC decided to defer voting on the COA until which time Roxanne can attend and provide the information necessary for the WHHDC to make an informed decision.
4. **WHHDC Meeting Minutes:** The WHHDC Commissioners reviewed and approved the Regular Meeting Minutes of April 22nd, 2024.
5. The WHHDC has invited subject matter experts from the the Connecticut State Historic Preservation Office (SHPO) to an information sharing session at an upcoming regular meeting of the WHHDC and have selected June 24th as the preferred date with July 22nd as the backup to discuss tax credit considerations for historic home owners, and, the key steps and regulations to consider when thinking about adding new properties and districts to the current WHHDC stable of properties.
3. **Adjournment: Motion to adjourn the meeting was made Garrey. The vote was unanimous to approve. The meeting adjourned at 7:54 p.m.**



Mitch Lewis Historic District Commission Chair/Secretary