



WEST HARTFORD HISTORIC DISTRICT COMMISSION
Town Hall - Room 312
Monday, June 24, 2024 at 7:30 p.m.
Regular Meeting - Minutes

Commissioners Present:

Mitch Lewis, Chair
Robert Garrey, Member
Cynthia Cormier, Member
Sherri Schwartz, Member
Matt Schreck, Alternate

Commissioners Not Present:

Andrei Tarutin, Member
Brian Clemow, Alternate
Karl Fransson, Alternate

Chair Lewis called the West Hartford Historic District Commission (“WHHDC”) to order at 7:32 p.m. Chair Lewis then introduced the Board Commissioners to those in attendance and explained the WHHDC meeting procedures.

NEW APPLICATIONS

1. Chair Lewis introduced the Stachelek Certificate of Appropriateness Application (“COA”). **Roxanne Stachelek, Chair of the West Hartford Art League located at 37 Buena Vista Road**, came before the WHHDC to share and discuss her plans for the installation of a new wooden shed aside the Saltbox Building to be used for additional storage purposes. The shed is of wood and is 8’ x 12’ in a size and is in a style in keeping with the rest of the property.
Motion to approve the COA was made Schreck.
Seated: Lewis, Garrey, Cormier, Schwartz, and Schreck.
Vote: The vote was unanimous to approve.
The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.
2. Chair Lewis introduced the Carabillo Certificate of Appropriateness Application (“COA”). **Elizabeth Ann Carabillo, owner of 1630 Boulevard**, came before the WHHDC to share and discuss her plans to replace the current wooden steps with bluestone risers and treads and to replace the existing walkway in stone pavers. Both the stairs and walk are to be in the same dimension and footprint as is there currently.
Motion to approve the COA was made Schreck.
Seated: Lewis, Garrey, Cormier, Schwartz, and Schreck.
Vote: The vote was unanimous to approve.

The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.

3. **WHHDC Meeting Minutes:** The WHHDC Commissioners reviewed and approved the Regular Meeting Minutes of March 25th, and May 20th, 2024.
4. The WHHDC has invited subject matter experts from the the Connecticut State Historic Preservation Office (SHPO) to an information sharing session at the July 22nd regular meeting to discuss tax credit considerations for historic home owners, and, the key steps, process and regulations to consider when thinking about adding new properties and districts to the current WHHDC stable of properties.
3. **Adjournment: Motion to adjourn the meeting was made Garrey. The vote was unanimous to approve. The meeting adjourned at 8:07 p.m.**

A handwritten signature in cursive script, appearing to read "M Lewis".

Mitch Lewis Historic District Commission Chair/Secretary