

WEST HARTFORD PUBLIC LIBRARY BOARD MINUTES
Monday, May 19, 2025 at 6:30 p.m.

1. CALL TO ORDER

Chair Gail Crockett called the Library Board to order at 6:35p.m. Present, Board members Kim Cohen, Eileen Daly, and Natalia Menjivar, Library Director Laura Irmischer, and Heidi Reagan, recorder. Member EJ Greenspan was absent. Present from the Town of West Hartford Corporation Counsels Office, Cynthia Lauture.

2. PUBLIC COMMENT - none

3. APPROVAL OF THE CONSENT AGENDA (Items 3a, 3b, and 3c)

- a. Approval of the Minutes of the April 28, 2025 Meeting
- b. Library Administrative Report
- c. Budget Report

MOTION: On a motion made by Eileen Daly and seconded by Natalia Menjivar, the Board unanimously approved a correction be made to the minutes from the meeting of Monday, April 28, 2025, to show that the minutes from the previous month were for March 24 rather than March 25.

MOTION: On a motion made by Kim Cohen and seconded by Natalia Menjivar, the Board unanimously approved the Consent Agenda.

4. THE MEETING MINUTES of April 26, 2025 were approved as part of the consent agenda.

5. LIBRARY BOARD HEARING PROCEDURES – Cynthia Lauture, Assistant Corporation Counsel

- a. Cynthia Lauture led a discussion of hearing procedures she recommended the Board use in the event of a future hearing.
- b. She recommended the Board to revise their current By-laws, which have not been updated since 2009
 - i. She will present suggested updates to the Board in July or September, 2025

6. CHAIR’S REPORT – Gail Crockett

- a. Gail wanted to recognize the library staff for the wonderful job they are doing with programming

7. NEW BUSINESS – Laura Irmischer

- a. Ebook bill (SB1234) was approved by the Connecticut House
- b. The FY26 budget was approved by the Town

8. DIRECTOR’S REPORT – Laura Irmischer

- a. The new eCard is now available
 - i. Patrons may register online

- ii. A temporary number is issued so they may have immediate access to eMaterials
- b. The Bishops Corner Study Room is up and being used daily by patrons
- c. Faxon Fun will be held again this summer
- d. Babies Love Books will be offered again in June.
 - i. Literary program for immigrant families, caregivers, and children.

9. ADJOURNMENT

MOTION: The Library Board Meeting was unanimously adjourned at 7:29pm. The next scheduled Board Meeting is June 23, 2025.

Respectfully submitted,

Eileen Daly
Board Secretary