

WEST HARTFORD PUBLIC LIBRARY BOARD MINUTES
Monday, June 23, 2025, 6:30 p.m.

1. CALL TO ORDER

Chair Gail Crockett called the Library Board to order at 6:40 p.m. Present in person, were Board members Eileen Daly, Gail Crockett, and Natalia Menjivar, Library Director Laura Irmscher, and Heidi Reagan, recorder. Member EJ Greenspan was present via Zoom. Member Kim Cohen was absent.

2. PUBLIC COMMENT - none

3. APPROVAL OF THE CONSENT AGENDA (Items 3a, 3b, and 3c)

- a. Approval of the Minutes of the May 19, 2025, Meeting
- b. Library Administrative Report
- c. Budget Report

MOTION: On a motion made by EJ Greenspan and seconded by Eileen Daly, the Board unanimously approved the Consent Agenda.

THE MEETING MINUTES of the May 19, 2025 Meeting were approved as part of the consent agenda.

4. CHAIR'S REPORT – Gail Crockett

- a. Would like to recognize the impressive variety and level of excellence of programs the Library offers.

5. BUSINESS ITEMS:

- a. SB1271 and new Library Policy Requirements – Laura
 - a. Collection Development Policy
 - b. Library Material and Reconsideration Policy
 - c. Library Display Policy
 - d. Program Policy
- b. Library Board Summer Meeting Dates – Gail Crockett

MOTION: On a motion made by Natalia Menjivar and seconded by Eileen Daly, the Board unanimously agreed to cancel the scheduled July 28 Meeting, and consider what to do about the August 25 Meeting in August

- c. 2025 Holiday Schedule – Laura Irmscher
 - a. November 26 (the Wednesday before Thanksgiving) all locations will close at 4pm
 - 1. Visitation will be tracked to see if closing at 2pm is a better option
 - b. Dec 24 (Christmas Eve), the Bishops Corner and Noah Webster Libraries will close at 2pm and the Faxon Library will be closed.
 - c. December 31 (New Year's Eve) all locations will close at 4pm.

MOTION: On a motion Natalia Menjivar and seconded by Eileen Daly, the Board unanimously approved the Holiday Schedule 2025.

6. DIRECTOR'S REPORT

- a. We might have to close Faxon early over the next few days because of excessive heat, the HVAC system for that building is outdated and not able to keep the building cool enough.
- b. Current Month Briefing.
 - a. Be You Family Resource Center has been launched
 - b. Historic Timeline of Connecticut's LGBTQ Community traveling exhibition is on display in the Gallery until June 28
 - c. June Community Events
 - 1. Celebrate! West Hartford
 - 2. Juneteenth Events and programs
 - 3. Pride Festival Family Tent
 - d. Summer Reading Launch
 - 1. Children's Program
 - 2. Teen Program
 - 3. Adult Program
 - e. Book it! Children's Fun Run
- c. The third annual BookWyrms Festival will be held July 26 from 10-4pm.

7. ADJOURNMENT

MOTION: The Library Board Meeting was unanimously adjourned at 7:25pm. The next scheduled Board Meeting is to be determined.

Respectfully submitted,

Eileen Daly
Board Secretary