



**West Hartford Fair Rent Commission Special Meeting
Town of West Hartford – Room 400
50 South Main Street, West Hartford CT 06107
September 18, 2025 at 6:30 PM
Minutes**

I. Meeting Opening

- A. Call to Order: Chair Berklas calls the meeting to order at 6:30 pm.
- B. Roll Call: Chair Berklas conducts roll call.
Present: Commissioners Nichole Berklas, Venica Blythe, John Souza, and Bruce Wittchen. Commissioner Kate Martin at 6:54 pm.
Absent: Commissioners Kate Martin and Alexis Safo-Agyeman.
A quorum of members is present.
- C. Approval of Minutes from August 28, 2025 Meeting
Motion to approve minutes is made by Commissioner Souza.
Motion is seconded by Commissioner Wittchen.
Vote: Motion passes unanimously.

II. New Business

- A. Discussion of Procedure for Meeting
Chair Berklas discusses the procedure for this evening's meeting.
- B. #2025-04, Meyer v. Dalton Status Update
Chair Berklas calls the parties in the matter of Meyer v. Dalton. The parties are sworn in. Respondent makes a statement and leaves at 6:37pm.
6:37 Recess
6:40 Reconvene
Commissioners ask questions of Complainant, Town staff and discuss the status of the case. Commissioner Berklas makes a motion that \$3,000 of the rental payment held in escrow by the Town be released to the Respondent,

and that the remaining balance held in escrow be returned to the Town.
Motion seconded by the Commissioner Blythe. Motion passes unanimously.
Commissioner Souza makes a motion that the case be closed. Seconded by
Commissioner Wittchen. Motion passes unanimously.

III. Adjournment

The meeting is adjourned at 7:10 pm.