

WEST HARTFORD PUBLIC LIBRARY BOARD MINUTES
Monday, October 27, 2025, 6:30p.m.

1. CALL TO ORDER

EJ Greenspan called the Library Board to order at 6:33p.m. Present, were Board members Kim Cohen, Eileen Daly, and Natalia Menjivar, Library Director Laura Irmscher, and Heidi Reagan, recorder. Chair, Gail Crockett was absent.

2. PUBLIC COMMENT - none

3. APPROVAL OF THE CONSENT AGENDA (Items 3a, 3b, and 3c)

- a. Minutes of the September 29, 2025, meeting
- b. September Library Administrative Report
- c. Budget Report

MOTION: On a motion made by Kim Cohen and seconded by Eileen Daly, the Board unanimously approved the Consent Agenda.

4. CHAIR'S REPORT

- a. EJ Greenspan acknowledged what a huge success the West Hartford Reads! program featuring author Liz Moore was and thanked the library staff for all their efforts.

5. BUSINESS ITEMS:

- a. Library Policies for review and approval:
 - Collection Development and Maintenance Policy
 - Display Policy
 - Program Policy
 - Material Review and Reconsideration Policy
- i. A discussion was had about the policies and edits were made to the Program Policy and Material Review and Reconsideration Policy

MOTION: On a motion made by Natalia Menjivar and seconded by Kim Cohen, the Board unanimously approved the Collection Development and Maintenance Policy, the Display Policy, the Program Policy, and the Material Review and Reconsideration Policy with the suggested edits.

- b. Library Board November and December Meeting Dates

MOTION: On a motion EJ Greenspan and seconded by Natalia Menjivar the Board unanimously approved the suggestion that the November 24, 2025 and December 22, 2025 meetings be cancelled and replaced with a Special Meeting on Monday, December 1, 2025 at 6:30p.m.

- c. Library Board 2026 Meeting Dates
 - i. Given a choice for the November meeting dates, the Board chose November 30, 2025.

MOTION: On a motion Natalia Menjivar and seconded by Eileen Daly the Board unanimously approved the 2026 Library Board calendar to include the November 30 meeting date.

6. DIRECTOR'S REPORT

- a. WH Reads! featuring author, Liz Moore was a wonderful evening
 - i. 380 people attended in person and 65 attended through live stream
- b. West Hartford is holding their 2nd Annual Block Party on Sunday, November 2, 2025 in the Town Hall parking lot where the Library will have a booth.

7. ADJOURNMENT

MOTION: The Library Board Meeting was unanimously adjourned at 7:05p.m. The next scheduled Board Meeting is December 1, 2025.

Respectfully submitted,

Eileen Daly, Secretary
West Hartford Library Board