



WEST HARTFORD HISTORIC DISTRICT COMMISSION
Regular Meeting Minutes
Monday, 27th October, 2025 at 7:30 p.m.

Chair Lewis called the West Hartford Historic District Commission (“WHHDC”) regular meeting to order at 7:37 p.m., conducted roll call and gave a brief description of the WHHDC’s meeting agenda and procedures.

Commissioners Present: Mitchell Lewis, Chair/Secretary; Kevin Flood, Vice-Chair; Aileen Bastos, Member; Robert Garrey, Member; Karl Fransson, Alternate and Matt Schreck, Alternate.
Absent: Sherri Schwartz, Member; and Brian Clemow, Alternate.

NEW BUSINESS

Chair Lewis introduced the Crosby Certificate of Appropriateness Application (“COA”). Commissioner Lewis moved to open discussion on the Crosby COA and was seconded.

Kris Crosby, owner of 1589 Boulevard, came before the Commission to discuss her project to replace the existing deteriorated garage door of her detached single car garage located at the far rear of the property. The garage door is of a wood composite with inset panels 4x6 with a row of windows. The replacement garage door is in a similar style of inset panels 4x6 with a row of glass windows on top and is of an insulated steel material which given the distance from the streetscape is deemed adequate, also it is significantly lighter in heft than composite wood- an added feature- as the door will be manually raised/lowered as there is no power out to the garage . The WHHDC appreciated Kris’ effort to replace the door with as close a copy as possible given the considerations. The WHHDC also noted an older wooden ramp from grade to garage entry which is in direct contact with the earth.

Motion to approve the COA as submitted was made by Flood, and seconded.

Seated: Lewis, Flood, Bastos, Garrey and Fransson.

Vote: The vote was unanimous in favor of the garage door replacement with a proviso that if the wooden ramp leading up to the garage needs replacing that that too is approved if done “like for like”.

The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.

Chair Lewis introduced the Anderson-Roman Certificate of Appropriateness Application (“COA”).

Commissioner Lewis moved to open discussion on the Anderson-Roman COA and was seconded.

Adrian Roman and Amanda Anderson, new owners of 20 West Hill Drive, came before the Commission to discuss their project to replace an existing deteriorated structural wooden

beam located to the south rear of the house. The plan is to replace the original wooden beam with a durable hardwood or pressure treated wooden beam. The WHHDC appreciated the Romans' intention to replace "like for like".

Motion to approve the COA as submitted was made by Flood, and seconded.

Seated: Lewis, Flood, Bastos, Garrey and Fransson.

Vote: The vote was unanimous in favor of the wooden beam replacement.

The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.

ADMINISTRATIVE MATTERS

September 29th Special Meeting Minutes

Motion to approve the Special Meeting Minutes of September 29th, 2025 was made by Mrs. Bastos, and seconded.

Seated: Lewis, Flood, Bastos, Garrey and Fransson.

The motion carried unanimously.

Commissioner's Concerns

Commissioner Bastos mentioned to the WHHDC that Preservation CT is having an informational best practices session directed to Historic District Commissions on December 3rd in Cheshire if anyone is interested to attend and will share the link to self-register.

Commissioner Lewis mentioned that he met with Susan Ratzan, owner/resident of 180 Fern, commonly referred to as the Barclay Court Condominium Complex, which is a beautiful brick and leaded glass residential structure built in the mid 1920's, which is a multi-unit complex with tasteful gardens, terraces and period features. Mrs. Ratzan expressed interest in exploring the possibility of becoming a property under the the WHHDC's stable of designated Historic District Individual Properties. Commissioners Lewis and Bastos will likely raise this matter at the above upcoming Preservation CT HDC training session to explore feasibility and appropriate nexts steps.

Motion to adjourn the meeting was made at 8:27 p.m. by Mr. Flood, and seconded. **The motion carried unanimously.**

The next regular meeting of the Historic District Commission will be held on Monday 26th January, 2026 in Town Hall Room 312 at 7:30 p.m.

Respectfully submitted,



