

Issued: 5/1/26

**TOWN PLAN AND ZONING COMMISSION  
REGULAR MEETING  
MONDAY, MAY 4, 2026  
LEGISLATIVE CHAMBER, ROOM 314  
TOWN HALL, WEST HARTFORD, CT 06107**

**AGENDA**

[Legal Notice](#)

**CALL TO ORDER/ROLL CALL: 7:00 P.M.**

**MINUTES:**

- 1) Approval of Minutes:
  - a) [Minutes](#) of the Special CIP meeting, Monday April 6, 2026
  - b) [Minutes](#) of the Regular TPZ Meeting, Monday, April 6, 2026

**COMMUNICATIONS:**

- 2) None

**NEW BUSINESS:**

- 3) **25 Holbrook Road** – Application (IWW #1249) of Danielle West (Juliano’s Pools) requesting approval of an Inland Wetlands and Watercourses Permit to conduct certain regulated activities, which may have an adverse impact on a wetland regulated area. The applicant proposes to install a 22’ x 36’ inground pool with patio and associated site work. Work is proposed within the 150 ft. upland review area with no direct wetland impacts proposed (Submitted for IWWA receipt on May 4, 2026. Presented for a determination of significance).

[25 Holbrook Road](#)

***This link provides access to the following application materials:***

***Original Application Materials***

- Application Form
- Plan Set
- Project Narrative
- Owner Authorization Letter
- GIS Aerial Image
- GIS Wetland Map

- 4) **26 Wiltshire Lane** - Application (IWW #1250) of Daniel Hoagland (R.O.), requesting approval of an Inland Wetlands and Watercourses Permit to conduct certain regulated activities, which may have an adverse impact on a wetland regulated area. The applicant is seeking approval to relocate and install a 16' x 20' shed and property boundary fence, which were installed without the benefit of permit and located entirely within the property of the University of St. Joseph, to a zoning-compliant location on the applicant's property. The work is proposed within the 150 ft. upland review area and a delineated wetland pocket located on the USJ property. (Submitted for IWWA receipt on May 4, 2026. Presented for a determination of significance).

[26 Wiltshire Lane](#)

***This link provides access to the following application materials:***

***Original Application Materials***

- Application Form
- Property Survey
- Project Narrative
- Site Photos
- GIS Aerial Image
- GIS Wetland Map

- 5) **60 Brook Street** – Application (IWW #1108-R2-26) of H-K Connecticut Holding Company, LLC requesting approval of an Inland Wetlands and Watercourses Permit to conduct certain regulated activities, which may have an adverse impact on a wetland regulated area. The applicant proposes to conduct additional soil remediation work in the westerly portion of the site and within proximity of Jacob's Brook. Work is proposed within the 150 ft. upland review area with no direct wetland impacts proposed. This is a continuation of remediation work previously approved by the IWWA as part of application IWW #1108, approved in 2019 and IWW #1108-R1-25, approved in 2025. (Submitted for IWWA receipt on May 4, 2026. Presented for a determination of significance).

[60 Brook Street](#)

***This link provides access to the following application materials:***

***Original Application Materials***

- Application Form
- Plan Set
- Project Narrative
- Wetland Delineation Report
- Owner Authorization Letter
- Site Photos
- IWW #1108 Decision Letter
- IWW #1108-R1-25 Application Materials

- 6) **312 North Main Street** - Application (SUP #1405-LB-26) of Kyle Tofflemire, requesting TPZ review and look-back of compliance with the conditions of SUP #1405. Originally approved to operate an out-patient veterinary ophthalmology clinic. The application proposes no changes to the interior or exterior of the existing site. (Submitted for TPZ receipt on May 4, 2026. Suggest required public hearing be scheduled for June 1, 2026.)

[312 North Main Street](#)

***This link provides access to the following application materials:***

- Application Form
- Look-Back Narrative
- Previously Approved Plans

**OLD BUSINESS/PUBLIC HEARINGS:**

- 7) **289 South Main Street** - Rockledge Golf Course – Application (IWW#1248) of Helen Rubino-Turco, Director of Leisure and Social Services, requesting approval of a map amendment to the Official Inland Wetlands and Watercourses Map of the Town of West Hartford. The proposed amendment is based on an onsite soil survey prepared by a professional soil scientist. (Submitted for IWWA receipt on April 6, 2026. Required public hearing scheduled for Monday, May 4, 2026.)

[289 South Main Street](#)

*This link provides access to the following application materials:*

- |                                 |                                    |
|---------------------------------|------------------------------------|
| ▪ Application Form              | ▪ Wetlands / Soils report 11-19-25 |
| ▪ Soils Report Addendum 1-30-26 | ▪ Soils Report Addendum 3-10-26    |

**ANNUAL MEETING**

- 8) **Annual Meeting:** TPZ election of officers, selection of committee representatives, and approval of rules and regulations.

**TOWN COUNCIL REFERRAL:**

- 9) [Resolution](#) Concerning a Lease at 707 Oakwood Avenue

**TOWN PLANNER’S REPORT:**

- 10) Public Act 25-1: AN ACT CONCERNING HOUSING GROWTH: Overview on recent changes to C.G.S. and impacts to municipal planning and zoning.

**INFORMATION ITEMS:**

- 11) None

**REMINDER OF FUTURE TPZ REGULAR AND SPECIAL MEETINGS:**

- TPZ Regular Meeting, June 1, 2026 @ 7:00 PM

- TPZ Regular Meeting, July 6, 2026 @ 7:00 PM
- TPZ Regular Meeting, August 3, 2026 @ 7:00 PM

Anyone requiring auxiliary aid or service for effective communication or modification of policies or procedures to participate in a meeting, service, program or activity of the Town of West Hartford, should contact Suzanne Oslander, ADA Coordinator, at [suzanneo@westhartfordct.gov](mailto:suzanneo@westhartfordct.gov) or (860) 561-7580, as soon as possible, preferably seven days beforehand.