

Issued: 5/29/26

**TOWN PLAN AND ZONING COMMISSION
REGULAR MEETING
MONDAY, JUNE 1, 2026
LEGISLATIVE CHAMBER, ROOM 314
TOWN HALL, WEST HARTFORD, CT 06107**

AGENDA

[Legal Notice](#)

CALL TO ORDER/ROLL CALL: 7:00 P.M.

MINUTES:

- 1) Approval of Minutes:
 - a) [Minutes](#) of the Regular TPZ Meeting, Monday, May 4, 2026

COMMUNICATIONS:

- 2)
 - a) [26 Wiltshire Lane](#) – Request to open and immediately continue the public hearing, associated with application IWW #1250, to the July 6, 2026 regular meeting of the TPZ/IWWA.

NEW BUSINESS:

- 3) **39 Cedar Ledge Road** - Application (IWW#1251) of Christopher & Kali Jones, requesting approval of a map amendment to the Official Inland Wetlands and Watercourses Map of the Town of West Hartford. The proposed amendment is based on an onsite soil survey prepared by a professional soil scientist. (Submitted for IWWA receipt on June 1, 2026. Suggest Required public hearing be scheduled for July 6, 2026.)

[39 Cedar Ledge](#)

This link provides access to the following application materials:

- Application Form
- Application Narrative
- Soils Report
- Site Survey

OLD BUSINESS/PUBLIC HEARINGS:

- 4) **25 Holbrook Road** – Application (IWW #1249) of Danielle West (Juliano’s Pools) requesting approval of an Inland Wetlands and Watercourses Permit to conduct certain regulated activities, which may have an adverse impact on a wetland regulated area. The applicant proposes to install a 22’ x 36’ inground pool with patio and associated site work. Work is proposed within the 150 ft. upland review area with no direct wetland impacts proposed (Determined Potentially Significant on May 4, 2026 and set for public hearing on June 1, 2026.)

[25 Holbrook Road](#)

This link provides access to the following application materials:

Additional Staff Comments, Responses and Updated Materials as of 5/28/26

- Staff Comments
- Responses to Staff Comments
- Updated Plan

Staff Comments, Responses and Updated Materials as of 5/19/26

- Staff Comments
- Responses to Staff Comments
- Stormwater Report
- Updated Plan

Original Application Materials

- Application Form
- Plan Set
- Project Narrative
- Owner Authorization Letter
- GIS Aerial Image
- GIS Wetland Map

- 5) **26 Wiltshire Lane** - Application (IWW #1250) of Daniel Hoagland (R.O.), requesting approval of an Inland Wetlands and Watercourses Permit to conduct certain regulated activities, which may have an adverse impact on a wetland regulated area. The applicant is seeking approval to relocate and install a 16’ x 20’ shed and property boundary fence, which were installed without the benefit of permit and located entirely within the property of the University of St. Joseph, to a zoning-compliant location on the applicant’s property. The work is proposed within the 150 ft. upland review area and a delineated wetland pocket located on the USJ property. (Determined Potentially Significant on May 4, 2026 and set for public hearing on June 1, 2026. Pursuant to item 2a, the applicant is requesting this item be opened and immediately continued to the July 6, 2026 meeting).

[26 Wiltshire Lane](#)

This link provides access to the following application materials:

New Information as of 5/11/26:

- USJ Authorization to Mr. Hoagland

Original Application Materials

- Application Form
- Property Survey
- Project Narrative
- Site Photos
- GIS Aerial Image
- GIS Wetland Map

- 6) **312 North Main Street** - Application (SUP #1405-LB-26) of Kyle Tofflemire, requesting TPZ review and look-back of compliance with the conditions of SUP #1405. Originally approved to operate an out-patient veterinary ophthalmology clinic. The application proposes no changes to the interior or exterior of the existing site. (Submitted for TPZ receipt on May 4, 2026. Suggest required public hearing be scheduled for June 1, 2026.)

[312 North Main Street](#)

This link provides access to the following application materials:

- Application Form
- Look-Back Narrative
- Previously Approved Plans
- Staff Report

- 7) **60 Brook Street** – Application (IWW #1108-R2-26) of H-K Connecticut Holding Company, LLC requesting approval of an Inland Wetlands and Watercourses Permit to conduct certain regulated activities, which may have an adverse impact on a wetland regulated area. The applicant proposes to conduct additional soil remediation work in the westerly portion of the site and within proximity of Jacob’s Brook. Work is proposed within the 150 ft. upland review area with no direct wetland impacts proposed. This is a continuation of remediation work previously approved by the IWWA as part of application IWW #1108, approved in 2019 and IWW #1108-R1-25, approved in 2025. (Determined Potentially Significant on May 4, 2026 and set for public hearing on June 1, 2026).

[60 Brook Street](#)

This link provides access to the following application materials:

Staff Comments and Updated Materials as of 5/26/26:

- Staff Comments 5.12.26
- Responses to Comments 5.26.26
- Staff Comments 5.28.26
- Updated Plans
- Comparison to Prior Approval

Original Application Materials

- Application Form
- Plan Set
- Project Narrative
- Wetland Delineation Report
- Owner Authorization Letter
- Site Photos
- IWW #1108 Decision Letter
- IWW #1108-R1-25 Application Materials

TOWN COUNCIL REFERRAL:

8) None

TOWN PLANNER'S REPORT:

9) None

INFORMATION ITEMS:

10) None

REMINDER OF FUTURE TPZ REGULAR AND SPECIAL MEETINGS:

- TPZ Regular Meeting, July 6, 2026 @ 7:00 PM
- TPZ Regular Meeting, August 3, 2026 @ 7:00 PM
- TPZ Regular Meeting, September 9, 2026 (Wednesday) @ 7:00 PM

Anyone requiring auxiliary aid or service for effective communication or modification of policies or procedures to participate in a meeting, service, program or activity of the Town of West Hartford, should contact Suzanne Oslander, ADA Coordinator, at suzanneo@westhartfordct.gov or (860) 561-7580, as soon as possible, preferably seven days beforehand.